

**SPECIALTY WORKSHEET for SELF-EMPLOYED**  
**In order to maximize your deductions, please complete this form**

**TAXPAYER** \_\_\_\_\_

**TAX YEAR** \_\_\_\_\_

Accounting Fees		License	
Accounting Software		Maintenance and Maintenance Contracts	
Advertising - Business Cards		Medical - Employee Related	
Advertising - Signs		Medical - Owner Related (1040 Only)	
Alarm Service		Notary Fees	
Association Dues		Office Supplies - Pens, Pencils, Stationary, etc	
Automotive Expenses <b>(complete auto worksheet)</b>		Office Supplies - Water Delivery	
Bad Debts		Payroll Paid to Others <b>(W-2's)</b>	
Bank Charges <b>(Business Account)</b>		Payroll Taxes	
Bookkeeping		Pest Control	
Business Credit Card Annual Fee		Postage	
Business Mileage		Printing	
Business Travel - Hotel		Referral Fees	
Carpet Cleaning		Software	
Commissions		Taxes <b>(not Employee or Real Estate)</b>	
Cost of Goods Sold		Telephone - Cellular Phone Charges office	
Credit Card Acceptance Service Fees		Telephone - Long Distance	
Education - Classes		Travel - Mileage	Attach Log
Education - Continuing Education Courses		Uniforms - Shirts, shoes, repairs and purchase	
Education - Professional Development		Uniform Laundry	
Emblems for Uniforms			
Entertainment		<b>EQUIPMENT PURCHASES</b>	
equipment Repairs		Description of Purchase, Date Purchased and Total Cost including Sales Taxes & Freight Attach a detailed list	
Equipment Rental			
Freight			
Insurance - Employee Benefit or your own?		Carryover Description <b>(From Prior Years)</b>	years Tax Return
Interest on Business Debt			
Interest on Business Mortgage		<b>Complete Cost of Goods Sold Computation</b>	
Legal Fees		Beginning Inventory	
		Purchases	+
		Shipping (Related to purchases)	+
		Labor (Related to Purchases)	+
		Items withdrawn for personal use	-
		Ending Inventory	-
		Equals: Cost of Goods Sold	=
		<b>GROSS INCOME: for Self Employment only</b>	
		(with/without 1099's)	